



## **RULES AND REGULATION**

The push-carts are owned by NUSSU and rented on its discretion. All tenants are expected to abide by the rules laid down by NUSSU and spot checks can and will be conducted periodically to ensure that rules and regulations are being followed.

NUSSU reserves the right to terminate the agreement in the event that any rule(s) are breached.

### **A RENTAL PERIOD**

All push-carts will be leased on a **weekly basis** with a **minimum of 1 week and maximum of 3 weeks duration**.

### **B HANDING / TAKING OVER**

Push-carts will be handed / taken over at a fixed time on Mondays from NUSSU Secretariat. Vendors who cannot make the timing are to rearrange a time prior to the date with the **Clerk** or the **Director of Services** ([services@nussu.org.sg](mailto:services@nussu.org.sg)).

Vendors who are late or no-show are taken to have forfeited their application.

### **C RENTAL AND SECURITY DEPOSIT**

There will be no (monetary) rental charged but a **security deposit of S\$80.00** shall be paid upon taking-over and will be refunded when the push-cart is handed back to NUSSU or handed over to the next vendor.

Security deposit will only be refunded when the push-cart and all borrowed equipment are returned in satisfactory condition and NUSSU reserves the right to withhold the deposit in cases where there is any violation to the Rules and Regulations. The responsibility is on the vendor to ensure that the push-cart is in proper and serviceable conditions and all defects shall be reported to NUSSU (Director of Services) immediately before taking over.

In addition, the following rules and regulations apply:

1. Application on behalf of outsiders is strictly not allowed.
2. The vendor is not allowed to sublet the push-cart to a third party and must be around for the duration of the rental period, failing which the security deposit will be forfeited.
  - a. Sharing of rental period with another vendor is also strictly prohibited.



## NATIONAL UNIVERSITY OF SINGAPORE STUDENTS' UNION

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3. Only packed food that complies with the rules of the University and NEA will be allowed (e.g. no on-the-spot cooking or open flames).

Refer to link below for more details.

[http://www.nus.edu.sg/osa/activities/downloads/Policy on Sales and Provision of Food and Drinks at Bazaars and Events in NUS Campuses CAA 080711.pdf](http://www.nus.edu.sg/osa/activities/downloads/Policy%20on%20Sales%20and%20Provision%20of%20Food%20and%20Drinks%20at%20Bazaars%20and%20Events%20in%20NUS%20Campuses%20CAA%20080711.pdf)

- a. Push-cart vendors should ensure no conflict of interest with the YIH canteen vendors.
4. All goods to be sold must comply with the University rules and the vendor is not to engage in any activities that are prohibited by the law at the premises (e.g. gambling).
5. No touting is allowed within the premises.
6. No banners, posters & flyers may be displayed around the premises [except on push-carts] without the written approval from NUSSU.
7. The vendor must submit for approval (in Section A of Push-Cart Application Form), a list of merchandise(s), which are intended for sale or publicity within the premises, before the commencement of the vendor's business. NUSSU reserves the right to refuse the sale or placement of any item(s).
8. Nothing permanent shall be affixed to any push-cart.
9. The vendor is responsible for the use (and return) of all rented furniture & equipments (e.g. chairs, tables and lanyards) and the tidiness of the premises during the period of rental.
10. Duplication of keys is strictly not allowed. Offenders will be barred from further usage and referred for disciplinary action to be taken.
11. The vendor is responsible for any damage(s) to NUS or NUSSU property and facilities as a result of their operations and will make good the damage(s) at his/her own expense to the satisfaction of NUS or NUSSU.
12. NUSSU will not be responsible for the loss or damage of any property belonging to the vendor that are brought into the premises, including but not limited to merchandise that the vendor is selling.

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Further clarifications please contact NUSSU Director of Services ([services@nussu.org.sg](mailto:services@nussu.org.sg)).